



National Productivity Council

Training Programme on Digital Transformation through e-Governance

PROGRAMME CODE: TP/23-24/90

18-22 December 2023
(Goa)



1. ABOUT NPC

National Productivity Council (NPC) is an autonomous organization under the Department of Promotion of Industry and Internal Trade, Ministry of Commerce & Industry, Government of India. The present expertise available in NPC has a resource base of professionals from fields such as Economics, Industrial Engineering, Human Resource Management, Energy, Environment, IT, Project Monitoring and Evaluation, Research Studies and Baseline Surveys. In addition, services of external professionals and subject matter specialists are also sought on need basis, depending upon the nature and scope of work. NPC extends services from its headquarter at New Delhi and 12 regional offices across the country manned by more than 100 full time professionals. NPC has professionals from diverse fields to provide Consultancy, Capacity Building and Project Monitoring Unit (PMU) services to various organisations including Central Government Ministries and State Governments.

2. PROGRAMME THEME

Governments around the world are going through a digital transformation, although they are in various stages of implementation. e-Governance assumes greater importance in the context of inclusive growth and has transformed globally, owing to the changes taking place in technological, socio-political and economic fronts. An initiative driving this growth is the Digital India. The Digital India programme is a flagship programme of the Government of India with a vision to transform India into a digitally empowered society and knowledge economy. In line with the Digital India programme, e-Governance contributes to the key vision area of "Digital Empowerment of citizens" through "Transforming e-Governance for Transforming Governance". In this regard, some of the innovative public service institutions are embracing the digital transformation to improve efficiency and productivity, reducing operational costs, and boosting creativity and innovation and improving the overall user experience and access.

However, the application of e-Governance in India is a challenging and enormous task. But the potential opportunity is large; benefits are varied and can be quite significant. Successful implementation of e-Governance requires ability and willingness to reengineer the working of Government departments and the skills of managing large scale transformation in addition to the ever evolving technological changes.

Keeping in view the need for an effective understanding and sharing experience for the purpose of government transformation, the National Productivity Council has designed this programme to provide a platform to learn, share and deliberate on concepts and experiences.

3. BROAD PROGRAMME COVERAGE

- **E-governance in the digital era - an overview**
- **Emergence of digital technology -Technology Trends**
- **Business Process Transformation and change management**
- **Building a knowledge driven culture of innovation**
- **Technological challenges in the digital era**
- **Case study presentations and discussions.**

4. METHODOLOGY

Methodology of the training program would be participative in nature. The sessions would be based on conceptual deliberations, case studies, success stories and group exercises/discussions.

5. PARTICIPANTS' PROFILE

The programme is designed for officials working across different functional areas of management including administration, finance, personnel & training/HRD, etc. from State and Central Governments Departments/Ministries, Public Sector Units, Private Sector Enterprises, Co-operatives, Corporations, Banks, Financial Institutions and/or Academic and/or Research Institutions.

6. FACULTY

The Faculty for the training programme will comprise of senior NPC Experts & other renowned and experienced Trainers from the respective field.

7. PROGRAMME FEE & VENUE

Programme Code	TP/23-24/90	
Program Venue	Will be informed to participants later	
Programme Fee	Residential Participants ₹ 55,000 /- + 18% GST	Non-Residential Participants ₹ 39,500/- + 18% GST
For Residential Participants	Check-in at Hotel -18 December 2023 (Afternoon) (Check in time from afternoon onwards at Hotel/Resort) Check-out from Hotel – 22 December 2023 (Forenoon) (Check out time from forenoon onwards at Hotel/Resort)	

8. PAYMENT DETAILS

Programme fee inclusive of GST to be paid in advance and proof of payment to be attached along with application form.
<ul style="list-style-type: none">ECS Payment Details: Indian Overseas Bank, 70, Golf Link, New Delhi Branch;A/c No. 026501000009207, IFSC Code. IOBA0000265DD/Cheque should be drawn in the name of NATIONAL PRODUCTIVITY COUNCIL payable at NEW DELHINPC'S PAN No: AAATN0402F, NPC'S GSTIN: 07AAATN0402F1Z8

As per GOI notification No. 9/2017-Integrated Tax (Rate) dated 28.06.17, Sr. No. 75, Heading 9992 (at page no. 19 of the notification) No GST is applicable where Services provided to the Central Government, State Government, UT Administration under any training programme for which total expenditure is borne by the Central Government, State Government, UT Administration.

9. HOW TO APPLY

- Please apply in prescribed application format enclosed with this brochure. Nominations may be sent to the following address:

Nikhil Panchbhai Director & Group Head (IT), National Productivity Council, 5-6 Institutional Area, Lodi Road, New Delhi – 110003 Mobile: 08368398480 Phone:-011-24607321 Email: nikhil.p@npcindia.gov.in	Sh. Rajeev Gupta, Dy. Director (IT) Email: rajeev.gupta@npcindia.gov.in Ph: 011-24607335 Mobile No.: +91-7390802060;
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- Last date for Receiving of nominations: (two weeks before the scheduled date of programme)

10. GENERAL INSTRUCTIONS

- ❖ Due to limited number of seats, it is recommended to send the nominations as per attached format at the earliest, for ensuring the availability. Acceptance of the nominations is subject to the seat availability and receipt of programme fee latest by the last date for nominations.
- ❖ The Residential programme fee covers the professional fees towards training, board & lodge of the Participant(s). The fee once deposited is non-refundable, however, substitutions are allowed.
- ❖ Each participant should carry their ID cards and necessary letters / orders issued by their department for attending the training program.
- ❖ The Non-Residential programme fee covers the professional fee towards training, lunch and refreshments during the training program. The fee once deposited is non-refundable, however, substitutions are allowed.
- ❖ NPC shall not bear any charges towards participants' to & fro travel from their residence / place of stay and the training program venue. All participants shall make their own arrangement to reach the venue on time as per the programme schedule.
- ❖ Participants are requested to assure their health and safety during the training period and NPC will not be liable for medical expenses incurred by the participants during the program.
- ❖ NPC will not provide boarding and lodging before and after the dates of programme. Participants planning to stay longer than the scheduled duration should arrange the same at their own cost.
- ❖ Settlement of additional bills: The hotel will be instructed to open separate folio for each participant. Participants may directly settle their additional dues regarding family member, laundry, telephone, mini bar, room service, overstay etc. with the hotel before checkout.
- ❖ The participants shall be awarded Certificate of Participation on successful completion of programme.
- ❖ Any other terms and conditions apply as may be notified by NPC at any point of time.
- ❖ Referring to GST guidelines, you are requested to confirm the applicability of GST payment for your department.
- ❖ Participants are required to follow the necessary COVID protocols during training.



NATIONAL PRODUCTIVITY COUNCIL
5-6 Institutional Area, Lodhi Road, New Delhi – 110003
Email: nikhil.p@npcindia.gov.in

APPLICATION FORM FOR NOMINATIONS

Title of Programme: **Digital Transformation through e-Governance**

Programme Code: **TP/23-24/90**

Programme Duration: **18-22 December 2023**

Location: **Goa**

Details of Nominated Participants:

S. No	Name of Delegate	Designation	Mobile No.	Email ID	Official Address for correspondence
1					
2					
3					
4					
5					

Details of Nominating Authority:

Name:

Designation:

Organization & GST No. of Organization:

Address

Contact Number:

Email ID:

Signature

Details of Proof of payment of Programme fee (*RTGS / NEFT Details; Cheque, DD*):

Payment Particulars

- **ECS Payment Details:** Indian Overseas Bank, 70, Golf Link, New Delhi Branch; A/c No. 026501000009207, IFSC Code. IOBA0000265
- In case of ECS Payment, the payment details should be intimated accordingly along with UTR number
- DD/Cheque should be drawn in the name of NATIONAL PRODUCTIVITY COUNCIL payable at NEW DELHI
- Programme Fees per Participant plus GST to be paid in advance
- PAN No: AAATN0402F, GSTIN: 07AAATN0402F1Z8



National Productivity Council

(Under Department for Promotion of Industry and Internal Trade)

Ministry of Commerce and Industry

Government of India

5-6, Institutional Area, Lodhi Road

New Delhi – 110003

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